TABLE OF CONTENTS

Definitions **2**
Article 1 SCOPE **5**
Article 2 CERTIFICATION BODY **5**
Article 3 CONFORMITY CHECK **5**
Article 3.1 Technical File for Machines 6
Article 3.1.1 Technical file for partially completed machines 7
Article 3.1.2 Conformity Assessment of Machines 8
Article 3.1.3 EC declaration of conformity of machinery 9
Article 3.1.4 Manufacturer's declaration for partially completed machines 9
Article 3.1.5 Declaration retention 10
Article 4 CERTIFICATION APPLICATION **10**
Article 5 REVIEWS and AUDITS **11**
Article 5.2 Planning the Certification Audit 11
Article 5.3 Certification Process 11
Article 5.3.1 Initial Certification Process 12
Article 5.3.2 Recertification Audit Process 12
Article 5.3.3 Special Audit Process 13
Article 6 Use of Outsourced Laboratory 13
Article 7 PRODUCT CERTIFICATE **14**
Article 7.1 Product Certificate Scope 14
Article 7.2 Delivery of Product Certificate 14
Article 7.3 Product Certificate Inquiry 14
Article 7.4 Suspension of the Certificate 14
Article 7.5 Withdrawal of the Certificate 15
Article 7.6 Narrowing the Document Scope 16
Article 7.7 Decision to Refuse Certification 16
Article 8 AND COMPLAINTS **16**
Article 8.1 Complaints 16
Article 8.2 Objections 16
Article 8.3 Appeal 17
Article 9 FEES AND FINANCIAL RULES **17**
Article 10 DISAGREEMENTS **17**
ANNEX 1 MACHINE PRODUCT CERTIFICATION LIST **17**

Definitions

Machine	For the purposes of the Machinery Safety Regulation, except for partially completed machines, the products specified in the first paragraph of Article 2 (This Regulation; machines, interchangeable equipment, safety components, lifting accessories, chains, ropes and belts, detachable mechanical transmission assemblies, partially completed machines.) to refer to a collection of parts equipped or intended to be equipped with a drive system other than direct human or animal power application, at least one of the associated parts or parts is movable and assembled together for a specific application; a collection of machine parts that are ready to be assembled or do not have the components required only for connection to the site of use or to a source of energy and movement, and are capable of operating only when installed on a means of transportation or when installed in a building or structure, or are arranged and controlled or partially completed to work as a whole to achieve the same result, and a collection of parts consisting of at least one movable connected parts and components connected to each other for load lifting purposes and whose power source is directly applied human power.
Partially completed machine	It refers to a collection of parts, such as a drive system, which, by being incorporated into another machine or partially completed machine, is intended to constitute a machine within the scope of this Regulation, which is almost in the state of a machine, but cannot perform a specific application on its own.
Customer	Legal entity applying for product certification service from UDEM under TS EN ISO/IEC 17065 standard and 2006/42/EC Machinery Safety Regulation.
Technical Expert	A person appointed in the UDEM Product certification personnel list, who examines and reports on the technical files and / or production processes of the organizations regarding the machine product certification activities, and meets the provisions of Article 17065 of the TS EN ISO / IEC 6.1 Certification body personnel.
Certification Establishment	Impartial organization that meets the requirements of TS EN 17065 Standard. This is the UDEM ULUSLARLARARASI BELGELENDİRME A.Ş"UDEM" will be referred to as.

Certificate of Conformity	2006/42/EC Machine Safety In the Regulation location field a document showing that the requirements of the relevant harmonized standards are met
Non-Compliance	Non-compliance with the TS EN ISO/IEC 17065 standard and the 2006/42/EC Machinery Safety Regulation or the provisions defined by the manufacturer.
Minor (Minor) Non-Compliance	Minor (Minor) Nonconformities are practices that do not affect product safety but do not comply with the defined issues in the production control documentation (Quality Manual). It is checked by examining the documents and records whether these nonconformities, which are requested to be corrected immediately by the manufacturer, have been eliminated. The decision not to issue a certificate until the corrective actions related to minor nonconformities are fulfilled and found sufficient by UDEM /document continuation decision cannot be taken.
Major (Major) Non-Compliance	Major Nonconformities are the failure to adequately define and/or implement any of the standard clauses or sub-headings that affect product safety. There are deficiencies and defects that will affect the healthy operation of the system. Corrective actions related to major nonconformities cannot be taken until the corrective actions related to major nonconformities are fulfilled by the manufacturer and found sufficient by UDEM. For major nonconformities, a follow-up inspection can also be carried out at the production site.
Observation	Observations are issues that do not directly affect product safety and do not comply with the provisions of the regulation and standard. These observations stated in the inspection report be eliminated by the manufacturer with corrective action until the next inspection.
Certification Program	Guidance document that sets out the rules applied by the certification body and the activities required by the customer for certification purposes, as defined in the TS EN ISO / IEC 17065 standard and the 2006 / 42 / EC Machinery Safety Regulation.
Quality Manual	Documentation prepared to fulfill the requirements of a standard and/or an outsourced document. This documentation be referred to as something other than "Quality Manual".

Use of Logo, Trademark and CE Marking	Use of UDEM logo, Türkak accreditation brand and CE mark in accordance with the relevant guidance documents and TLM.02-01 Product Logo Brand and Document Usage Instruction published on www.udem.com.tr website.
ONTEK	Notified Bodies and Technical Services Information System Ministry of Industry and Technology online service.
Sanction	It is a penalty in the form of suspension or cancellation of the certificate issued by UDEM for violations against the rules specified in the contract between the customer and UDEM.
Force Majeure	Force majeure events are extraordinary circumstances such as earthquake, flood, fire, hurricane, revolution, war, general strike, epidemic and economic crisis.

Article 1 SCOPE

In addition to the TS EN ISO/IEC 17021-1 system, this Certification Program also includes TS EN ISO/IEC 17065 and 2006/42/EC Machinery Safety Regulation and related harmonized standards.

Article 2 CERTIFICATION BODY

Address and contact information for all communications and official correspondence are given below.

UDEM ULUSLARLARARASI BELGELENDİRME DENETİM EĞİTİM MERKEZİ SAN.TİC. A.Ş.

Address	: Mutlukent Mah. 2073 Sk. No:10 Umitkoy - Cankaya - ANKARA
Phone	: +90.312.443 03 90(pbx)
E-Mail	info@udem.com.tr

Article 3 CONFORMITY CHECK

The manufacturer or its authorized representativebefore placing the machine on the market and / or putting it into service
before;

2006/42/EC Machinery Safety Directive,

a) meet the relevant basic health and safety rules in Annex I,
b) provide the technical dossier referred to in Annex VII Part A,
c) Provide the necessary information, especially instructions,
ç) carry out the procedures necessary for the conformity assessment referred to in Article 13 must bring it,
d) In accordance with the EC Declaration of Conformity given in Annex II Part 1 Section A in accordance with the machine
should be prepared,
e) It must affix the "CE" conformity mark in accordance with the provisions of Article 16.

The manufacturer or his authorized representative before placing partially completed machine on the market,
carry out the procedure referred to in Article 14.

For the purposes of the procedures referred to in Article 13, the manufacturer or his authorized representative must take the necessary measures to have or have access to the means necessary to ensure the basic health and safety rules in Annex I.

If the machine falls within the scope of other regulations that require "CE" marking in relation to other matters, the "CE" marking indicates that the machine also complies with the provisions of these other regulations. However, if one or more of these regulations allows the manufacturer or his authorized representative to choose the system to be applied during a transition period, the "CE" conformity marking only indicates compliance with the provisions of the regulations applied by the manufacturer or his authorized representative.

Information on the applicable regulation shall be stated in the EC Declaration of Conformity as published in the Official Journal.

The manufacturer shall prepare a dossier containing the relevant substances to ensure the relevant basic health and safety rules in Annex I. During the inspection, the items in this dossier that the manufacturer or his legal representative undertakes to comply with will be checked.

Article 3.1 Technical File for Machines

This chapter describes the procedures for preparing the technical file. The technical file must show that the machine complies with the requirements of the regulation. The technical file should cover the design, manufacture and function of the machine to the extent necessary for this assessment. Annex I
1.7.4.1 Except for the instructions relating to the machine to which the special provisions of paragraph 1.7.4.1 apply, the technical file should be prepared in Turkish or in a Community language that the competent authority and the conformity assessment body deem appropriate.

The technical file should consist of the following:
a) A manufacturing file containing the following:

- A general description of the machine,
- A general drawing of the relevant machine and drawings of the control circuits, as well as appropriate descriptions and explanations to understand the operation of the machine,
- Full detailed drawings with calculations, test results, documentation necessary to confirm that the machine complies with the basic safety and health requirements,
- About the risk assessment showing the procedures followed, including the following documents:
  (i) List of basic health and safety requirements that apply to the machine,
  (ii) A description of the protective measures implemented to eliminate identified hazards or reduce risks or, where appropriate, a description of the risks associated with the machine that cannot be eliminated,
- The standards and other technical specifications used and a demonstration of the basic health and safety rules covered by these standards,
- Any technical report containing the results of tests carried out by the manufacturer or by an organization selected by the manufacturer or its authorized representative,
- A copy of the instructions for the machine,
- Where applicable, the Manufacturer's Declaration for partially completed machines and the relevant assembly instructions for such machines,
- Where appropriate, copies of EC Declarations of Conformity for the machine and other products fitted to it,
- A copy of the EC Declaration of Conformity

(b) for mass production, internal measures to be taken to ensure that the machinery complies with the provisions of this Regulation.
The manufacturer shall use the completed machinerycomponents or parts in order to determine that they are capable of being safely assembled and put into service in accordance with their design and construction.

carry out the necessary research and experiments on the equipment. Relevant reports and results must be added to the technical file.

The technical file referred to in paragraph 1 of Annex VII shall be kept available for inspection by the Ministry for at least 10 years following the date of manufacture of the machine, in the case of mass production, the date of manufacture of the last unit.
The technical file need not be located in Turkey and/or in the Community, nor does it have to be permanently available in concrete form.
However, the technical file must be able to be compiled and made available by the person named in the EC Declaration of Conformity within a period of time commensurate with the complexity of the machine.
The technical file does not have to contain detailed plans of the subcomponents used in the manufacture of the machine or other specific information, unless this information is necessary to verify compliance with the basic health and safety rules.

Failure to submit the technical dossier in response to a reasoned request by the competent national authorities may constitute sufficient reason suspect that the machine in question does not comply with essential health and safety requirements.

Article 3.1.1 Technical file for partially completed machinery

This section describes the process of organizing the relevant technical file. The documentation must show which requirements of this Regulation have been applied and fulfilled. The technical file should cover the design, manufacture and operation of the partially completed machine to the extent necessary to assess compliance with the basic health and safety rules applied. The technical dossier shall be drawn up in Turkish or in a Community language which the competent authority and the conformity assessment body deem appropriate.
The documentation should include the following:
(a) A manufacturing file containing the following:

- A general drawing of the partially completed machine and drawings of the control circuits - Full detailed drawings supported by the required calculations, test results, documentation, etc. to confirm that the partially completed machine complies with the basic health and safety rules applicable,
- Documentation on the risk assessment showing the procedures followed, including the following:

  (i) List of key health and safety requirements implemented and fulfilled,

  (ii) A description of the protective measures implemented to eliminate identified hazards or reduce risks or, where appropriate, a description of risks that cannot be eliminated,

  (iii) Illustration of the standards and other technical specifications used and the basic health and safety rules covered by these standards,

  (iv) Any technical report containing the results of tests carried out by the manufacturer or an organization selected by the manufacturer or its authorized representative,

  (v) A copy of the assembly instructions for partially completed machines,

(b) For mass production, internal measures to ensure that partially completed machines comply with the basic health and safety rules applicable.
The manufacturer shall carry out the necessary research and tests on partially completed machinery, components or equipment in order to determine that they are capable of being safely assembled and put into service by design and construction. Relevant reports and results should be attached to the technical file.
The relevant technical file must be kept for at least 10 years following the date of manufacture of the partially completed machine, or in the case of mass production, the date of manufacture of the last unit, and must be made available for inspection by the Ministry upon request.
The technical dossier need not be located in Turkey and/or within the Community territory, nor does it have to be available in concrete form at all times. However, the technical file must be compiled and made available to the relevant Competent Authority by the person specified in the Manufacturer's Declaration.
Failure to submit the technical dossier in response to a reasoned request from the Ministry may be sufficient reason to suspect that the partially completed machine in question does not comply with essential health and safety requirements.

Article 3.1.2 Conformity Assessment Procedures of Machines

(1) The manufacturer or its authorized representative must carry out one of the conformity assessment procedures specified in the second, third and fourth paragraphs of this Article in order to certify that the machines comply with the provisions of this Regulation.
(2) If the machines are not included in Annex IV, the manufacturer or his authorized representative must apply the conformity assessment process with internal controls in the manufacture of machinery specified in Annex VIII.
(3) For machines manufactured in accordance with the harmonized standards in the list given in Annex IV and referred to in the second paragraph of Article 9, the manufacturer or his authorized representative, provided that these standards cover all relevant basic health and safety rules;

a) the assessment of conformity by internal controls in the manufacture of machinery as specified in Annex VIII, or

b) In addition to the EC Type examination procedure given in Annex IX, the internal control procedures in the manufacture of machinery specified in paragraph 3 of Annex VIII or) Implement the full quality assurance procedures specified in Annex X.

(4) In the case of machines that are not manufactured in accordance with the harmonized standards in Annex IV and referred to in the second paragraph of Article 9, or when they are manufactured in partial compliance with these standards, or where the harmonized standards do not cover all of the relevant basic health and safety rules, or where there is no harmonized standard for such machines, the manufacturer or his authorized representative;

a) In addition to the EC Type examination procedure given in Annex IX, the internal control procedure in the manufacture of machinery specified in paragraph 3 of Annex VIII or b) the full quality assurance procedure given in Annex X.

Article 3.1.3 EC declaration of conformity of machinery

This declaration and its translations should be prepared in the same terms as the instructions (Annex I, paragraphs 1.7.4.1.(a) and (b)) and should be typed or handwritten in capital letters.
This declaration relates only to the machine in the state in which it is placed on the market and does not cover the subsequent addition of components and / or subsequent operations by the end user.

The EC Declaration of Conformity must include the following:
1) Trade name and full address of the manufacturer or its authorized representative, if any,
2) The name and address of the person authorized to prepare the technical dossier, who must be resident in Turkey or in the Community,
3) Description and identification of machines, including generic coding, function, model, type, serial number and trade name,
4) A statement directly declaring that the machinery meets the relevant provisions of this Regulation and, where appropriate, a similar sentence declaring compliance with other regulations and/or relevant provisions to which the machinery is applicable. These references must be texts published in the Official Journal of the European Union,
5) Where appropriate, the name, address and identification number of the Notified Body carrying out the EC Type Examination specified in Annex IX and the EC Type Examination Certificate number,
6) Where appropriate, the name, address and identification number of the Notified Body approving the Full Quality Assurance System specified in Annex X,
7) Where appropriate, reference to the harmonized standards used, referred to in the second paragraph of Article 9 of this Regulation,
8) Where appropriate, reference to other technical standards and specifications used,
9) Place and date of the declaration,
10) Identification and signature of the person authorized to prepare the declaration on behalf of the manufacturer or its authorized representative.

Article 3.1.4 Manufacturer's declaration for partially completed machinery

This declaration and its translations should be prepared in the same terms as the instructions (Annex I, paragraphs 1.7.4.1.(a) and (b)) and should be typed or handwritten in capital letters.
The manufacturer's declaration should include the following points:
1) The trade name and full address of the manufacturer of the partially completed machines or the authorized representative, if any,
2) The name and address of the person authorized to prepare the relevant technical dossier, who must be resident in Turkey or in the Community,
3) Description and presentation of partially completed machines, including generic coding, function, model, type, serial number and trade name,
4) A statement declaring that the essential requirements of this Regulation have been met and that the relevant technical documentation has been prepared in accordance with the provisions of Part B of Annex VII and, where appropriate, a sentence declaring that the partially completed machine complies with other relevant regulations. These references must be to texts published in the Official Journal of the European Union,

5) A commitment to provide information about partially completed machine in response to a reasonable request from the competent authorities. This commitment must include the method of provision and must not prejudice the intellectual property rights of the manufacturer of the partially completed machine,
6) A declaration that partially completed machinery may not be put into service, where applicable, until it has been combined with the final machine declared to comply with the provisions of this Regulation,
7) Place and date of the declaration,
8) Identification details and signature of the person authorized to prepare the declaration on behalf of the manufacturer or its authorized representative.

Article 3.1.5 Retention of declaration

The manufacturer or authorized representative of the machinery must retain the original EC Declaration of Conformity for a period of at least 10 years from the date of last manufacture of the machinery.
The manufacturer or authorized representative of partially completed machinery must retain the original Manufacturer's Declaration for a period of at least 10 years from the date of final manufacture of the partially completed machinery.

Article 4 MACHINE PRODUCT CERTIFICATION APPLICATION

Customers who wish to obtain a Certificate of Conformity for Machinery apply UDEM in writing or by e-mail. UDEM sends UDPR.04 Machinery Certification Program and UDFRM.04-1 Machinery Safety Regulation Product Certification Application Form to the customer.
The application must include the following:

- and address of the manufacturerorwhere appropriateits authorized representative,

- A written declaration stating that the application has not been submitted to another notified body,

- Technical file.

addition, the applicant shall allocate a sample of the type to UDEM. Test
program requires, UDEM may request more samples.

Notification of the requirements for certification to the customer is carried out by publishing the **UDFRM.04-1 Product Certification Requirements** document on the web address https://www.udem.com.tr/2006-42-at-makine-emniyeti-yonetmeligi.

The application received is reviewed by the Technical Regulation Officer with **the UDFRM.05-1 Machinery Safety Regulation Application Review document** within the scope of the following information.

- Application scope is available in UDEM
- UDEM's previous experience within the scope of the application
- Presence of Technical Experts appointed in the relevant scope
- Previous CE certification for the product
- Commitment not to apply to another OC within the scope of the product/module
- Applicant's management system
- Whether the product covers Annex IV of the 2006/42/EC Machinery Safety Regulation

- Module selection
- Audit language
- Man/day calculation

UDFRM.07-1 Machinery Safety Regulation Certification Proposal and Agreement is signed with the customers whose application is approved and the following documents are requested from the customer together with the Agreement;

- Trade Registry Gazette
- Tax Certificate
- Signature Circular
- Technical File
- Introductory Documents, if any
- System Documents, if any
- Certificate of Activity
- Room Registration Certificate, if any
- Trademark Registration Certificate, if any

UDEM only accepts documents and records of its customers in Turkish and English.
accepts.

Article 5 REVIEWS and AUDITS

Article 5.1 Planning the Certification Audit

If the preliminary examination is positive, the Planning Officer organizes the date, accommodation, transportation, etc. with the customer and the team to carry out the audit is determined according to the Machine Auditor Technical Expert Matrix.

The audit plan including the audit date, scope and audit team information is finalized by confirming with the company. In case the company objects to the audit team for justified reasons, the process is repeated.

Article 5.2 Certification Process

The certification process consists of technical file review, initial certification, suspension, withdrawal or reduction of the scope of certification, examinations arising from the need to expand the scope or short-term examinations arising from specific situations.

All audit procedures are carried out according to UDEM UDPD.23 Machinery Safety Regulation Product Certification Procedure. In the certification audit; Reporting is done using UDFRM.10.Machine Audit Report and related question lists. At the end of the audit, a copy of the Report is given to the customer. As a result of the audit, the nonconformities identified by the audit team are notified to the customer by the technical expert using the MFRM.08 Nonconformity Form.

Article 5.2.1 Initial Certification Process

The relevant technical files submitted by the customers to be certified by UDEM for the first time during the application are examined and the field audit process is initiated. At the opening meeting of the field audit, preliminary examination findings are shared with the customer and the scope of certification is confirmed with the customer. Field audit is conducted according to the certification process defined in Article 5.3. The customer is expected to submit the corrective action plan to UDEM within 15 days as of the audit date and the evidence of the implementation of the activities within 3 months. Documents and records of corrective actions submitted by the customer are evaluated by the audit team. If the activities communicated by the customer are not sufficient, the customer is informed and additional activities are requested.
Some of the major nonconformities may require a follow-up audit. Follow-up audit is carried out within 3 months at the latest for the evaluation of nonconformities requiring follow-up audit. . If it is seen that the nonconformities are not eliminated or new nonconformities occur in the follow-up audit, the customer's application is suspended. If it is seen that the customer still has not eliminated the nonconformities at the end of the suspension process, the certification application is returned and the customer must reapply.
When it is decided that the Customer's non-conformities have been adequately closed, the certification decision process is initiated. When the certification decision is positive, the document printing process starts. The printed document is entered and approved in the Ontek Information System of the Ministry of Industry and Technology and shared with the customer.

Article 5.2.2 Recertification Audit Process

Recertification audits are audits performed for the recertification of customers whose certification cycle will end. The recertification audit is planned and performed in the same way as in the initial certification process.

When reviewing an EC Type Examination certificate, the Notified Body shall examine the technical file of the machine in the light of significant developments in the state of the art over the past five years. Where necessary for the assessment, the Notified Body shall carry out verifications on a sample of the machine.

The customer to be audited for re-certification is contacted at least two months before the date of the audits and information is obtained about the changes of the customer organization, if any, and an assessment is made.
The recertification decision must be made before the end of the certification period. Exceeding this period is only possible due to force majeure. This period can be extended for a maximum of 3 months upon written declaration of force majeure. If this period is exceeded, the customer's certificate will be suspended and an additional 3 months will be given. At the end of this period, if the audit still cannot be carried out, the document is canceled with the decision.
The recertification audit is conducted according to the certification process defined in Article 5.3. The customer is expected to submit the corrective action plan to UDEM 15 days as of the audit date and the evidence of the implementation of the activities within 3 months. Documents and records of corrective actions submitted by the customer are submitted to the audit team.

evaluated by the customer. If the activities communicated by the customer are not deemed sufficient, the customer is informed and additional activities are requested.
Some of the major nonconformities may require a follow-up audit. Follow-up audit is carried out within 3 months at the latest for the evaluation of nonconformities requiring follow-up audit. . If it is seen that the nonconformities are not eliminated or new nonconformities occur in the follow-up audit, the customer's certificate is suspended. If it is seen that the customer still has not eliminated the nonconformities at the end of the suspension process, the certificate is canceled.

When it is decided that the nonconformities of the Customer are sufficiently closed, the certification decision process is initiated. UDEM's certification continuation decision is made by the Technical Regulatory Officer and/or other authorized and competent personnel independent from the audit team. A new document is issued upon the decision to recertify the product. The date of the first document issuance is also indicated in the new document.

Article 5.2.3 Special Audit Process Scope

Expansion Audit Process:

applying to our organization to expand the scope of certified products
Our customers' requests are received with an official letter. Customer scope extension request is reviewed by the relevant Technical Regulatory Officer and if appropriate, the scope extension audit is planned.
The extension audit is conducted according to the certification process defined in clause 5.3.

Short-Term Audit Process:
The certification body may need to audit its certified client at short notice or without notice to investigate complaints, address changes or follow up on suspended clients. These audits are scheduled at short notice, the client is notified and approval is obtained.
Short-term audits are conducted according to the certification process defined in Article 5.3.

Article 6 Use of Outsourced Laboratory

In cases where it is necessary to use an outsourced laboratory on the basis of the relevant activity, the processes of laboratory selection, checking the accreditation status, periodic evaluation, if necessary, and approval by the customer are carried out.

The organization used as a laboratory cannot take any decision regarding the issuance, maintenance, renewal, extension, reduction, suspension or withdrawal of certification.
Information on the laboratories to be used is communicated to the client to be certified by the Certification Body. An outsourced laboratory that has not been approved by the client for any reason is not used.

Article 7 PRODUCT CERTIFICATE

Article 7.1 Product Certificate Scope

CE Product conformity certificate is issued to cover the products deemed appropriate as a result of the audit report and final evaluation.

Article 7.2 Delivery of the Product Certificate

Upon confirmation that all technical conditions have been met and the certification decision has been made, the documents are printed and sent to the customers after they have completed their payments. In cases where technical, administrative and financial conditions are not met, the Certificate is not issued.
The validity of the certificate is 5 years from the date of certification decision.

Article 7.3 Product Certificate Inquiry

Organizations certified by UDEM can be queried at http://www.udem.com.tr/belge-sorgulama.

Article 7.4 Document Suspension

UDEM the certificate in the following cases;

- Continuous and serious failure of the customer to meet the certification requirements for the certified product,
- client voluntarily requests a temporary suspension,
- Situations that threaten product safety and the user in cases of major nonconformities requiring follow-up inspections,
- Failure to correct the misuse of the logo, trademark and document through appropriate remedial steps or other compensatory measures to be taken by the CUSTOMER,
- Failure of the customer to make the contract amount payment and fulfill its financial obligations not to bring it.

During the suspension period, the client's certificate is temporarily invalid. For this reason, during the suspension period, the customer must refrain from any activity that will advertise the certificate. If the certification is suspended or withdrawn, the organization must stop the use of the logo, brand and document in accordance with TLM.02-1 Product Logo, Brand and Document Usage Instruction.

The maximum period of suspension is 6 months. Depending on the criticality of the situation, this period may be less than 6 months.
can also be determined.

However, at the end of the suspension period (6 months), if the customer has reasonable grounds that will not affect product safety, UDEM may decide to extend the suspension period for a maximum of 12 months in total, once only;

- Infrastructural improvement works,
- Supplier-linked processes,
- No payment has been made for the relevant conformity assessment process.

The information of the customer whose certificate is suspended is made available on the UDEM website. It is also notified to the Republic of Turkey Ministry of Industry and Technology via ONTEK system.

Article 7.5 Withdrawal of Certificate

If it is seen that the customer whose certificate is suspended does not eliminate nonconformities during the suspension period or does not comply with the certification requirements in any way, the certification is withdrawn. Withdrawal of certification means that the customer's certification is canceled by our organization and the contract is terminated. The customer whose certification is withdrawn must reapply for service from our organization.

Certification is canceled in the following cases;

- Customer demand,
- The client's bankruptcy or of its activity within the scope of the certificate,
- Change of legal entity of the customer,
- Failure of the client to request document renewal.

The document is withdrawn in the following cases.

- The customer does not agree to the terms of the suspension,
- Failure of the client to remove the grounds for suspension,
- The client fails to provide confirmation for a follow-up audit at the end of the suspension period,
- Hanger of the state inspections removal of for realized Follow-up identified nonconformities are not closed within the stipulated timeframes,
- Misleading and unfair use of the document by the customer in areas other than the product or service specified in the document,
- The customer cannot be found at the facility address specified in the document,
- Falsification of the document the customer,
- customer violates the terms of the legislation.

Document back withdrawal/ Cancel to be in the case of organization below fulfill its obligations as specified:

- TLM.02-1 Suspension of the use of logos, trademarks and documents in accordance with the Instructions for the Use of Product Logos, Trademarks and Documents,
- Waiver of any rights under the withdrawn/canceled document,
- Removing CE marking from the product,
- Payment of outstanding document or audit fees.

Within 1 month at the latest following the withdrawal of the certificate, the organization must remove the UDEM logo from all correspondence and promotional materials. Otherwise UDEM;

- Announces to the relevant accreditation body and other certification bodies.
- It announces in various media that the organization is using the document in a way that is not in accordance with the rules of the contract.
- For this reason, it applies for legal remedies to eliminate all material and moral damages that may occur.

The information of the customer whose certificate is withdrawn is made available on the UDEM website. In addition, the Ministry of Industry and Technology is notified via ONTEK system.

Article 7.6 Narrowing the Scope of the Document

If the customer demonstrates a persistent or serious failure to meet the certification requirements for a portion of the product certification scope, UDEM will narrow the customer's product certification scope to exclude the portion that does not meet the requirements. When the scope of product certification is reduced, the customer must replace all advertising materials. The CE Marking must be removed from the out-of-scope products. However, the scope of certification can be narrowed at the customer's own request. EC Declaration of Conformity and UDEM product certificate are requested from the customer whose scope of certification is reduced and the new document is issued and sent to him. The need to reduce the scope if the customer does not comply with the conditions to be complied with during the certification process or during audits. The information of the customer whose scope of certification is reduced is made available on the UDEM website. The Ministry of Industry and Technology is notified via ONTEK system.

Article 7.7 Decision to Refuse Certification

Any decision regarding certification is made by the Planning Officer in writing to the client organization. as a notification.

Article 8 OBJECTIONS AND COMPLAINTS

Article 8.1 Complaints

Any written complaint submitted to UDEM shall be evaluated according to PD.09 Complaint and Appeal Evaluation Procedure. In complaints made to UDEM regarding the product related to the manufacturer, the evidence will be examined and information will be requested from the customer. UDEM may decide to conduct a short-term audit process depending on the status of the complaint.

Article 8.2 Objections

A producer who disagrees with any decision made or sanction imposed by UDEM has the right to appeal in writing to the UDEM Certification Appeals Committee. The appeal must be submitted in writing within 1 week following the receipt of the notification of the relevant sanction. Depending on the status of the appeal, UDEM may decide to conduct a short-term audit process.

The Appeals Committee carries out its work according to PD.09 Complaint and Appeal Evaluation Procedure.

Article 8.3 Appeal
Appeal to the MINISTRY OF AND TECHNOLOGY regarding a decision made by UDEM it is possible to apply.

Article 9 FEES AND FINANCIAL RULES

Machinery product certification fees and financial rules are determined by UDEM in January each year and announced to its customers.

Article 10 DISAGREEMENTS

Ankara Courts and Enforcement Offices are authorized to resolve disputes in case of disagreements arising from the implementation or interpretation of the contracts signed between the Customer and UDEM and the provisions of standards and regulations.

ANNEX 1 MACHINE PRODUCT CERTIFICATION LIST

Product/Product Group	Certification Document	Regulation Annex/Article
Machines covered by Annex-4 -9 Moving workpieces with manual loading and/or unloading, used for cold working of metal materials presses, including press brakes, with a course greater than 6 mm and a speed greater than 30 mm/s -10 Manual loading or unloading, injection (spraying) or compression (pressing) plastic molding machines 13 Manually loaded, used for the collection of household waste, garbage with compaction mechanism trucks	EC Type Examination	2006/42/EC Annex IX Article 13 (3) b) Article 13 (4) a)